

REPORTING TEMPLATE OF RESERVATION OF A MINIMUM OF 40% OF PROCUREMENT BUDGET FOR LOCALLY PRODUCED GOODS AND SERVICES

Name of Ministry/Department/Agency: **KEPHIS**

Reporting Period – Financial Year: **2022/23**

–Quarter...**Q4**.....

Total Procurement Budget for the Financial Year (Kshs):**561,531,398..... 40% is 224,612,559**

Quarter's Expenditure Target on Locally Produced Goods and Services: Amount (Kshs)... **56,153,139.8**

Percentage (%):**25%**

S/ No.	Tender Description (LPO number)	Product/Service Procured	Name of Manufacturer/ Service Provider and Product Brand Name/	Country of Manufacture/ Origin	Name of Supplier/ Company/ Contact	Date Awarded/ Purchased	Contract Value/ Amount (Kshs)	Status of paymen t
1.	PO019116	MV Repairs-KCP 617K	Gordon's autogarage	Kenya	Gordon's autogarage	03/04/2023	37,120	Paid
2.	PO019118	Data Analysis & Mnagement training	Institute of Advanced Technology	Kenya	Institute of Advanced Technology	03/04/2023	162,400	Paid
3.	PO019117	Supply of Clean Water Trucks	AQUAHOPE ENTERPRISES	Kenya	AQUAHOPE ENTERPRISES	03/04/2023	20,000	Paid
4.	PO019119	Supply of cafeteria dry goods	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	04/04/2023	258,176	Paid
5.	PO019120	Repair of cabinet digital document safe	Jendy Company Ltd	Kenya	Jendy Company Ltd	04/04/2023	20,000	Paid
6.	PO019122	Monthly cylinder rental March 2023	BOC Kenya Limited	Kenya	BOC Kenya Limited	04/04/2023	15,312	Paid
7.	PO019125	Supply of Milk and Newspapers March 2023	Motbi Limited	Kenya	Motbi Limited	04/04/2023	237,660	Paid
8.	PO019124	Air ticket-B.Were	Tripstart Ventures Ltd	Kenya	Tripstart Ventures Ltd	04/04/2023	15,375	Paid
9.	PO019126	Supply of Tea Bags	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	06/04/2023	20,000	Paid
10.	PO019128	Supply of Assorted Consumables	Tamara Providers Services	Kenya	Tamara Providers Services	06/04/2023	43,454	Paid

11.	PO019129	Conference Facility Recruitment Exercise	Astorian Grand Hotel	Kenya	Astorian Grand Hotel	06/04/2023	336,000	Paid
12.	PO019130	Prevention against rats and mice Kephis Nakuru Jan-Dec 2023	Rentokil Initial Kenya Limited	Kenya	Rentokil Initial Kenya Limited	06/04/2023	33,550	Paid
13.	PO019131	Supply of Office Consumables	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	06/04/2023	155,708	Paid
14.	PO019133	Induction workshop-BOD	Institute of Certified Secretaries	Kenya	Institute of Certified Secretaries	11/04/2023	360,000	Paid
15.	PO019134	Induction workshop-BOD	Institute of Certified Secretaries	Kenya	Institute of Certified Secretaries	11/04/2023	240,000	Paid
16.	PO019136	Calibration of PCR-Nakuru	Inqaba Biotec East Africa Ltd	Kenya	Inqaba Biotec East Africa Ltd	12/04/2023	132,831	Paid
17.	PO019139	Coference facility ADA training	Kenya Agricultural &Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural &Livestock Research Organization (KALRO)	12/04/2023	139,800	Paid
18.	PO019140	Service& Repair - KDA 485P	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	12/04/2023	83,814	Paid
19.	PO019135	Calibration of Realtime PCR-NAKURU	Africa Biosystem Ltd	Kenya	Africa Biosystem Ltd	12/04/2023	589,605	Paid
20.	PO019141	MV Service KBE 861P &KCP 443K	Auto Powerline Motors	Kenya	Auto Powerline Motors	12/04/2023	47,212	Paid
21.	PO019142	Plastic chairs	Blue Scope Ltd	Kenya	Blue Scope Ltd	12/04/2023	75,000	Paid
22.	PO019143	Repair of MV KAT 963X-Kitale	Westfield Motors Limited	Kenya	Westfield Motors Limited	13/04/2023	233,805	Paid
23.	PO019144	MV repair-KCD 435G-Kitale	Central Farmers Garage Limited	Kenya	Central Farmers Garage Limited	13/04/2023	109,249	Paid
24.	PO019145	Fare difference-Mellon	Primate Tours Ltd	Kenya	Primate Tours Ltd	13/04/2023	4,900	Paid
25.	PO019146	Air ticket Phyllis Githaiga-Kigali	Tondwe Africa Group Ltd	Kenya	Tondwe Africa Group Ltd	13/04/2023	105,850	Paid

26.	PO019147	Air ticket-Dr.Macharia-Mombasa	WorldMate Travel and Tour Company Ltd	Kenya	WorldMate Travel and Tour Company Ltd	13/04/2023	37,500	Paid
27.	PO019148	Air ticket-Peter Shango-Zambia	Kaylan Tours and Travel	Kenya	Kaylan Tours and Travel	13/04/2023	124,400	Paid
28.	PO019149	Air ticket-Deputy Directors-Netherlands	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	13/04/2023	801,220	Paid
29.	PO019150	Supplementary LPO 19111 for meals (secretariats and drivers	Kenya School of government	Kenya	Kenya School of government	14/04/2023	48,720	Paid
30.	PO019151	Exhibition Fee for E.A Youth Leadership Conference- Eldoret	Boma Hotel	Kenya	Boma Hotel	14/04/2023	200,000	Paid
31.	PO019152	MV Repair KDA 603P- KTL	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	14/04/2023	63,530	Paid
32.	PO019153	MV Repair and service KCP 475K - HQ	Mustral General Traders Ltd	Kenya	Mustral General Traders Ltd	14/04/2023	40,000	Paid
33.	PO019154	MV Repair and Service KBG 016C	Double Dock Automotive Garage	Kenya	Double Dock Automotive Garage	14/04/2023	537,080	Paid
34.	PO019155	MV Repair and Service KAY 126V	CFAO Motors Kenya Ltd	Kenya	CFAO Motors Kenya Ltd	14/04/2023	46,233	Paid
35.	PO019156	MV Repair and Service KBJ 059U and KCP 615K	Samora Workshop Co. Ltd	Kenya	Samora Workshop Co. Ltd	14/04/2023	229,160	Paid
36.	PO019157	MV Repair and Bodyworks KAR 550L	Automotive Solutions Ltd	Kenya	Automotive Solutions Ltd	14/04/2023	809,360	Paid
37.	PO019158	QMS & Auditor Training P.Kamuti,J.Woto,P.M aina& B.Okonda	GLOBAL G.A.P	Kenya	GLOBAL G.A.P	14/04/2023	179,328	Paid
38.	PO019162	Drycleaning Services March 2023	Pewin drycleaners & Launderes Ltd	Kenya	Pewin drycleaners & Launderes Ltd	17/04/2023	103,810	Paid
39.	PO019163	Drycleaning Services February 2023	Pewin drycleaners & Launderes Ltd	Kenya	Pewin drycleaners & Launderes Ltd	17/04/2023	69,090	Paid

40.	PO019164	Full Day Conference Package 13th &14th April2023	Astorian Grand Hotel	Kenya	Astorian Grand Hotel	17/04/2023	16,800	Paid
41.	PO019167	1st QMS Surveillance Audit by KEBS	Kenya Bureau of Standards	Kenya	Kenya Bureau of Standards	19/04/2023	692,974	Paid
42.	PO019168	Labour Costs for Water Distiller Installation in Kitale	Kobian Kenya Limited	Kenya	Kobian Kenya Limited	19/04/2023	27,840	Paid
43.	PO019169	Conference Facility Recruitment 13-14th April 2023	Astorian Grand Hotel	Kenya	Astorian Grand Hotel	19/04/2023	16,800	Paid
44.	PO019170	Induction Workshop for Board -M.Atuko-Naivasha	Institute of Certified Secretaries	Kenya	Institute of Certified Secretaries	19/04/2023	60,000	Paid
45.	PO019171	Supply of Driver's Suits	Green Berry Ltd.	Kenya	Green Berry Ltd.	19/04/2023	450,500	Paid
46.	PO019172	MV Repair and Service KAU 491D - HQ	Autocruise Motors	Kenya	Autocruise Motors	19/04/2023	79,060	Paid
47.	PO019173	MV Repair and Service KBN 590E	Automotive Solutions Ltd	Kenya	Automotive Solutions Ltd	19/04/2023	34,862	Paid
48.	PO019175	VEquipment Training for 7 staff from NKR, KTL & HQ	FMD East Africa	Kenya	FMD East Africa	19/04/2023	287,610	Paid
49.	PO019176	Vehicle Crashing Investigation Training-Road Safety Committe	The Automobile Association of Kenya	Kenya	The Automobile Association of Kenya	19/04/2023	384,000	Paid
50.	PO019178	Networking at KEPHIS Procurement Office	Prime Data Systems Ltd	Kenya	Prime Data Systems Ltd	19/04/2023	769,395	Paid
51.	PO019179	Exhibition Fee for E.A Youth Leadership Conference- Eldoret	East Africa Youth Parliament	Kenya	East Africa Youth Parliament	24/04/2023	200,000	Paid
52.	PO019180	Supply of Assorted Dry Goods	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	24/04/2023	95,490	Paid

53.	PO019181	Repair of Borehole Pump at KEPHIS HQ	Davis & Shirtliff Limited	Kenya	Davis & Shirtliff Limited	24/04/2023	53,244	Paid
54.	PO019183	Breakfast Management Meeting 28th April 2023	Sarova Panafric Nairobi	Kenya	Sarova Panafric Nairobi	27/04/2023	49,500	Paid
55.	PO019190	Supply of Multipurpose Liquid soap	Vimar Stationers	Kenya	Vimar Stationers	27/04/2023	145,000	Paid
56.	PO019185	MV repair-KCP 442K	Elyco Motors Ltd	Kenya	Elyco Motors Ltd	27/04/2023	69,600	Paid
57.	PO019187	MV repair KDG 332C	CFAO Motors Kenya Ltd	Kenya	CFAO Motors Kenya Ltd	27/04/2023	74,797	Paid
58.	PO019189	Repair of -80 Freezer-Muguga	Liquid Refrigeration Co.Ltd	Kenya	Liquid Refrigeration Co.Ltd	27/04/2023	150,820	Paid
59.	PO019193	Repair of ICT Equipment	Decent work Services Ltd	Kenya	Decent work Services Ltd	27/04/2023	212,000	Paid
60.	PO019195	Repair of ICT Equipment	Prime Data Systems Ltd	Kenya	Prime Data Systems Ltd	27/04/2023	101,500	Paid
61.	PO019199	Servicing of fire extinguishers	Environmate Technologies Limited	Kenya	Environmate Technologies Limited	27/04/2023	481,234	Paid
62.	PO019202	Air travel- F. Ndunge, Kigali	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	27/04/2023	95,535	Paid
63.	PO019186	MV repair & service KBG 013C	Havillah Auto Garage and Spare Parts Limited	Kenya	Havillah Auto Garage and Spare Parts Limited	27/04/2023	90,416	Paid
64.	PO019203	Air tickets BOD-Mombasa-03/04/23	Touchworld Safaris	Kenya	Touchworld Safaris	28/04/2023	185,950	Paid
65.	PO019204	Air ticket- Ivy & Betty- Mombasa- 03-04-23	Touchworld Safaris	Kenya	Touchworld Safaris	28/04/2023	50,700	Paid
66.	PO019205	Conference Facility	Astorian Grand Hotel	Kenya	Astorian Grand Hotel	28/04/2023	132,400	Paid
67.	PO019206	Repair of CCTV Cameras & Readers-HQ	Dechtech Solutions Ltd	Kenya	Dechtech Solutions Ltd	28/04/2023	182,500	Paid

68.	PO019208	Supply of Printed A4 Envelopes (Heavy)	Haddie Supplies Limited	Kenya	Haddie Supplies Limited	28/04/2023	15,000	Paid
69.	PO019210	Supply of Clean water Trucks	AQUAHOPE ENTERPRISES	Kenya	AQUAHOPE ENTERPRISES	28/04/2023	20,000	Paid
70.	PO019211	Conference facility for DUS Committee& verification of NPT r	Kenya Agricultural &Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural &Livestock Research Organization (KALRO)	28/04/2023	129,920	Paid
71.	PO019212	Extra Assessment days for KEPHIS MUGUGA	Kenya Accreditation Service	Kenya	Kenya Accreditation Service	28/04/2023	139,200	Paid
72.	PO019213	Conference Facility 5pax for 3days 4th - 6th April 2023	Machakos University	Kenya	Machakos University	28/04/2023	45,000	Paid
73.	PO019214	Supply of Roll Up Banners (Rebranding)	Zenite Holdings Limited	Kenya	Zenite Holdings Limited	28/04/2023	52,800	Paid
74.	PO019215	Supply of Tyres for MV KBW 698V, KDA 605P and KCD 331G	Kingsway Tyres Limited	Kenya	Kingsway Tyres Limited	28/04/2023	327,200	Paid
75.	PO019216	Borehole Hydrological Survey Prior to Borehole Drilling- NKR	Valley Borehole Drillers and Water Works Ltd.	Kenya	Valley Borehole Drillers and Water Works Ltd.	28/04/2023	214,600	Paid
76.	PO019218	Conference Facility for NPT & DUS Test Guidlines Devt.	Kenya Agricultural &Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural &Livestock Research Organization (KALRO)	28/04/2023	77,640	Paid
77.	PO019219	Supply of Clean water trucks	AQUAHOPE ENTERPRISES	Kenya	AQUAHOPE ENTERPRISES	28/04/2023	20,000	Paid
78.	Contract	Security	Brinks Security Services Ltd	Kenya	Brinks Security Services Ltd		291,788	Paid
79.	Contract	Security	Catch security	Kenya	Catch security		1,230,000	Paid
80.	Contract	Cleaning	Doorstop Services	Kenya	Doorstop Services		633,592	Paid

81.	PO019221	Monthly cylinder rental for the month of April	BOC Kenya Limited	Kenya	BOC Kenya Limited	02/05/2023	14,832	Paid
82.	PO019224	Fraud Prevention and Investigative Training	Redrow Security & Monitoring Solutions	Kenya	Redrow Security & Monitoring Solutions	02/05/2023	127,600	Paid
83.	PO019225	Annual Preventive Maintenance & Access Control Termininals	Dechtech Solutions Ltd	Kenya	Dechtech Solutions Ltd	02/05/2023	324,800	Paid
84.	PO019223	Major service-KDA 674P	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	02/05/2023	58,000	Paid
85.	PO019226	Masterclass Workshop on Specification, Criteria Development	Global Procurement Academy Ltd	Kenya	Global Procurement Academy Ltd	04/05/2023	150,800	Paid
86.	PO019227	Supply of Kephis Branded Note Books	Brita Limited	Kenya	Brita Limited	04/05/2023	49,600	Paid
87.	PO019228	Air Ticket - Prof. T. Mutui to MSA 8-11th March	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	04/05/2023	29,875	Paid
88.	PO019229	Clearance Services for Parts	Cargo World Conveyors Limited	Kenya	Cargo World Conveyors Limited	04/05/2023	324,367	Paid
89.	PO019230	Structural Adjustments of facilities to accomodate PWD	Parwen Contractors	Kenya	Parwen Contractors	04/05/2023	61,050	Paid
90.	PO019231	Supply of Stamps - Moyale, Phyto, Supplies	Jamady Agencies	Kenya	Jamady Agencies	04/05/2023	36,000	Paid
91.	PO019234	Advertisement on Virtual sensitization Forum for AGPO	Government Advertising Agency	Kenya	Government Advertising Agency	04/05/2023	132,354	Paid
92.	PO019235	Tender Notice for Logo design competition	Government Advertising Agency	Kenya	Government Advertising Agency	04/05/2023	132,354	Paid
93.	PO019233	SLDP-Nderitu	Kenya School of government	Kenya	Kenya School of government	04/05/2023	90,596	Paid

94.	PO019237	Travel Insurance- Mellon Kabole	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	04/05/2023	7,805	Paid
95.	PO019236	Air ticket- Prof. T. Mutui to Mombasa 15th-13th April 2023	Angani Tours and Travels	Kenya	Angani Tours and Travels	04/05/2023	30,860	Paid
96.	PO019238	Kitchen Meat products	shavlon general supplies	Kenya	shavlon general supplies	05/05/2023	317,500	Paid
97.	PO019239	Newspapers & Milk for April 2023	Motbi Limited	Kenya	Motbi Limited	05/05/2023	175,840	Paid
98.	PO019240	Trucks of Clean Water	AQUAHOPE ENTERPRISES	Kenya	AQUAHOPE ENTERPRISES	05/05/2023	40,000	Paid
99.	PO019244	Supply of Kitchen groceries	Royal Portrush Ventures	Kenya	Royal Portrush Ventures	05/05/2023	116,070	Paid
100.	PO019245	Airticket for Pamela Kibwage to MSA 2nd-6th May '23	Angani Tours and Travels	Kenya	Angani Tours and Travels	05/05/2023	29,400	Paid
101.	PO019246	Airticket for T.Kosiom MSA-NBO-MSA on 22nd Feb '23	Touchworld Safaris	Kenya	Touchworld Safaris	05/05/2023	38,700	Paid
102.	PO019247	Repair of Printers - LMPCLS Kitale	Computech Solutions	Kenya	Computech Solutions	05/05/2023	196,000	Paid
103.	PO019248	Repair of Printers - GMPS HQ	Flex World Online Co. Ltd	Kenya	Flex World Online Co. Ltd	05/05/2023	99,000	Paid
104.	PO019249	Airticket - B.Utali NBO-MSA 19th April '23	Primate Tours Ltd	Kenya	Primate Tours Ltd	05/05/2023	30,810	Paid
105.	PO019250	Airticket for I. Wambui NBO-MSA-NBO - 7th-13th May '23	Tripstart Ventures Ltd	Kenya	Tripstart Ventures Ltd	05/05/2023	24,450	Paid
106.	PO019251	Airticket for I.Mburu NBO-MSA-NBO 16th-21st April '23	Elka Air Travel Tours Ltd	Kenya	Elka Air Travel Tours Ltd	05/05/2023	33,900	Paid
107.	PO019263	MV Repair KDA 605P- Embu	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	08/05/2023	58,000	Paid

108.	PO019264	MV Repair KDG 432C	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	08/05/2023	63,934	Paid
109.	PO019253	AirTickets changes for BOD & Mgmt to MSA 3rd-7th April '23	Touchworld Safaris	Kenya	Touchworld Safaris	08/05/2023	178,895	Paid
110.	PO019254	Conference Facility for Lab Management Review Meeting	Kenya Agricultural & Livestock Research Organization (KALRO)	Kenya	Kenya Agricultural & Livestock Research Organization (KALRO)	08/05/2023	61,320	Paid
111.	PO019255	AirTicket upgrade - P.S. K.Philip to Rome 25th April' 23	Touchworld Safaris	Kenya	Touchworld Safaris	08/05/2023	371,170	Paid
112.	PO019256	AirTicket Upgrade - Prof.T.Mutui to Doula	Touchworld Safaris	Kenya	Touchworld Safaris	08/05/2023	463,850	Paid
113.	PO019265	Repair and reinstallation of Borehole Pump at KEPHIS HQ	Davis & Shirtliff Limited	Kenya	Davis & Shirtliff Limited	09/05/2023	430,844	Paid
114.	PO019266	MV Repair KCP 475K- HQ	Ryce Motors	Kenya	Ryce Motors	10/05/2023	178,405	Paid
115.	PO019268	Designing and Digital Printing of KEPHIS Brochures-COPE	Digimatt Solutions Limited	Kenya	Digimatt Solutions Limited	11/05/2023	32,480	Paid
116.	PO019271	Kitchen Supplies	NAIVAS LIMITED	Kenya	NAIVAS LIMITED	11/05/2023	137,180	Paid
117.	PO019272	Travel Insurance Josiah Syanda	Kaylan Tours and Travel	Kenya	Kaylan Tours and Travel	11/05/2023	9,800	Paid
118.	PO019274	Training on use of PPRA and PPIP website in MSA 23-26th23	Kenya Institute of Supplies Management	Kenya	Kenya Institute of Supplies Management	11/05/2023	116,000	Paid
119.	PO019277	Design and production of 4pages A5 Brochures	Visam Media	Kenya	Visam Media	11/05/2023	29,000	Paid

120.	PO019279	Design and production of 8pages A5 English Service Charter	Visam Media	Kenya	Visam Media	11/05/2023	40,600	Paid
121.	PO019281	Comprehensive Motor cycle Insurance Cover for one year	Minet (K) Insurance Brokers Limited	Kenya	Minet (K) Insurance Brokers Limited	11/05/2023	55,970	Paid
122.	PO019283	Drinking water in 10Litre Bottles	Muguur Serrima Company Ltd	Kenya	Muguur Serrima Company Ltd	11/05/2023	270,000	Paid
123.	PO019273	Supply of box files	Technosource Trading Company	Kenya	Technosource Trading Company	11/05/2023	49,590	Paid
124.	PO019275	Supply of branded Polo T-shirts & Caps	Hansar Kenya Ltd	Kenya	Hansar Kenya Ltd	11/05/2023	45,000	Paid
125.	PO019278	Supply of trucks of water	AQUAHOPE ENTERPRISES	Kenya	AQUAHOPE ENTERPRISES	11/05/2023	40,000	Paid
126.	PO019280	Kitchen supplies	Supplant Solutions Ltd	Kenya	Supplant Solutions Ltd	11/05/2023	100,000	Paid
127.	PO019284	Conference Facility Plant examiner's Workshop 8th-12thmay	Kenya Agricultural & Livestock Research Organization	Kenya	Kenya Agricultural & Livestock Research Organization	11/05/2023	95,600	Paid
128.	PO019285	Repair of Cold Store +10C	Liquid Refrigeration Co.Ltd	Kenya	Liquid Refrigeration Co.Ltd	11/05/2023	43,500	Paid
129.	PO019286	Repair of Germination Room	Liquid Refrigeration Co.Ltd	Kenya	Liquid Refrigeration Co.Ltd	11/05/2023	49,880	Paid
130.	PO019287	Repair of Germination Room	Liquid Refrigeration Co.Ltd	Kenya	Liquid Refrigeration Co.Ltd	11/05/2023	22,040	Not Paid
131.	PO019288	Germination Room repair +20C - Kitale	Liquid Refrigeration Co.Ltd	Kenya	Liquid Refrigeration Co.Ltd	11/05/2023	47,560	Not Paid
132.	PO019289	MV Repair KBU 054T, KAV 252E, 7 KAR 547L	Smart Application Automotive Garage	Kenya	Smart Application Automotive Garage	11/05/2023	211,120	Not Paid
133.	PO019290	MV Repair KCP 616K, & KBJ 242U	bigisell Supplies and services	Kenya	bigisell Supplies and services	11/05/2023	153,200	Not Paid
134.	PO019291	MV Repair- KBW 771V	Auto Powerline Motors	Kenya	Auto Powerline Motors	11/05/2023	385,352	Not Paid
135.	PO019292	MV Repair- KAR 342L & KBG 011C	Autocruise Motors	Kenya	Autocruise Motors	11/05/2023	83,000	Not Paid

136.	PO019293	MV Service & repair-KCP 613K	Evolution Automobile	Kenya	Evolution Automobile	11/05/2023	68,788	Not Paid
137.	PO019294	LSK Annual Conference 16th-18th August 2023	Law Society of Kenya	Kenya	Law Society of Kenya	12/05/2023	37,000	Not Paid
138.	PO019295	Intergrated Pest Management course 22nd May-2nd June	Ministry of Agriculture, Livestock & Fisheries	Kenya	Ministry of Agriculture, Livestock & Fisheries	12/05/2023	45,000	Not Paid
139.	PO019296	MV Repair and Service KBW 698V	Wambugu's Garage	Kenya	Wambugu's Garage	16/05/2023	38,280	Not Paid
140.	PO019297	Participation at 2023 Avocado Africa Congress sponsorship	Avocado Society of Kenya	Kenya	Avocado Society of Kenya	16/05/2023	200,550	Not Paid
141.	PO019298	Travel Insurance-Faith Ndunge Schengen, Italy13-28thMay23	Quattro Travel Ltd	Kenya	Quattro Travel Ltd	16/05/2023	9,250	Not Paid
142.	PO019300	MV Repair KCP 475K	Ryce Motors	Kenya	Ryce Motors	16/05/2023	178,405	Not Paid
143.	PO019301	MV Repair KCD331G - Nakuru	Crater Automobile Limited	Kenya	Crater Automobile Limited	16/05/2023	135,836	Not Paid
144.	PO019302	MV Repair KDG 432C - Naivasha	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	16/05/2023	63,933	Not Paid
145.	PO019303	Tractor Repair KCP 765K - Kitale	FMD East Africa	Kenya	FMD East Africa	16/05/2023	73,217	Not Paid
146.	PO019304	MV Repair KDA 605P - Embu	Isuzu East Africa Ltd	Kenya	Isuzu East Africa Ltd	16/05/2023	58,000	Not Paid
147.	PO019305	Participation at Agri-Africa Exhibition and Conference- KICC	Nation Media Group Limited	Kenya	Nation Media Group Limited	16/05/2023	150,000	Not Paid
148.	PO019306	Repair of JKIA Coldroom	Sealtime General Merchants Limited	Kenya	Sealtime General Merchants Limited	16/05/2023	329,400	Not Paid
149.	PO019307	Travel Insurance - T. Kosiom to Italy, 11-29th May 2023	Longrock Tours & Travel Ltd	Kenya	Longrock Tours & Travel Ltd	16/05/2023	9,615	Not Paid
150.	PO019308	Supply of Clean water Trucks	AQUAHOPE ENTERPRISES	Kenya	AQUAHOPE ENTERPRISES	16/05/2023	40,000	Not Paid

151.	PO019309	Participation & Sponsorship at National Agriculture Summit 23	Agriculture Sector Network Limited	Kenya	Agriculture Sector Network Limited	16/05/2023	100,000	Not Paid
152.	PO019310	Training on Taxation Masterclass- M. karuri 5-9th June 2023	ICPAK	Kenya	ICPAK	17/05/2023	80,000	Not Paid
153.	PO019311	Air Ticket to Amos Kattam Mandera 14th May 2023	Elka Air Travel Tours Ltd	Kenya	Elka Air Travel Tours Ltd	17/05/2023	22,000	Not Paid
154.	PO019317	MV Service KDG 332C	CFAO Motors Kenya Ltd	Kenya	CFAO Motors Kenya Ltd	17/05/2023	57,310	Not Paid
155.	PO019318	Design and Production of KEPHIS @25 Booklets (COPE)	Unified Colors	Kenya	Unified Colors	17/05/2023	440,000	Not Paid
156.	PO019319	Change of Air Ticket NBO-NDE 23rd AUG '22 A.Kattam	Destiny World Travels	Kenya	Destiny World Travels	18/05/2023	4,700	Not Paid
157.	PO019320	One Way Ticket NBO-MBA 2nd NOV '22 C.Makoha	Destiny World Travels	Kenya	Destiny World Travels	18/05/2023	12,400	Not Paid
158.	PO019321	Change of Reservation from MSA-NBO 17th May '23 I. Waithera	Destiny World Travels	Kenya	Destiny World Travels	18/05/2023	6,755	Not Paid
159.	PO019322	Training-Teresiah Njeri	Kenya School Of Agriculture	Kenya	Kenya School Of Agriculture	18/05/2023	45,000	Not Paid
160.	PO019323	Air ticket- Ivy Mburur to Mombasa (10th - 11th May)	Destiny World Travels	Kenya	Destiny World Travels	22/05/2023	22,000	Not Paid
161.	PO019324	Air Ticket-Thomas Koiso to Nairobi 10th-11th May 2023	Primate Tours Ltd	Kenya	Primate Tours Ltd	22/05/2023	29,630	Not Paid
162.	PO019325	Air Ticket-Prof. Mutui to Eldoret 19th-21st May 2023	Elka Air Travel Tours Ltd	Kenya	Elka Air Travel Tours Ltd	22/05/2023	15,700	Not Paid

163.	PO019326	Air Ticket-Prof. Mutui to Mombasa 16th-18th May 2023	Twende Worldwide Tours & Travel	Kenya	Twende Worldwide Tours & Travel	22/05/2023	23,800	Not Paid
164.	PO019327	Air Ticket for Prof. Mutui to Geneva n Rome on 20/3/23	Kaylan Tours and Travel	Kenya	Kaylan Tours and Travel	22/05/2023	90,990	Not Paid
165.	PO019328	Air Ticket-Genetrix Juma to Geneva 23rd-29th April 2023	Kaylan Tours and Travel	Kenya	Kaylan Tours and Travel	22/05/2023	349,990	Not Paid
166.	PO019329	Air Ticket-Dr. Isaac Macharia to Dar-Es Salaam 14-20/5/23	Touchworld Safaris	Kenya	Touchworld Safaris	22/05/2023	60,400	Not Paid
167.	PO019331	Air Ticket Ezekiel Mucheru to Mombasa 21-27th May2023	Destiny World Travels	Kenya	Destiny World Travels	25/05/2023	49,255	Not Paid
168.	PO019332	MV Repair of KDG 332C - HQ	CFAO Motors Kenya Ltd	Kenya	CFAO Motors Kenya Ltd	25/05/2023	57,310	Not Paid
169.	PO019333	Travel Insurance Dr Macharia to Dar es Salaam	Touchworld Safaris	Kenya	Touchworld Safaris	25/05/2023	12,400	Not Paid
170.	PO019334	Training on Food HygieneEtiquette & Customer service-V.Kipto	Capabuil Ltd	Kenya	Capabuil Ltd	25/05/2023	112,350	Not Paid
171.	PO019335	Supply of Clean water trucks	AQUAHOPE ENTERPRISES	Kenya	AQUAHOPE ENTERPRISES	25/05/2023	48,000	Not Paid
172.	PO019336	Supply of Stamp pad ink (Purple)	shavlon general supplies	Kenya	shavlon general supplies	25/05/2023	37,200	Not Paid
173.	PO019337	Conference Facility for Tender Evaluation-logo design 1day	Astorian Grand Hotel	Kenya	Astorian Grand Hotel	25/05/2023	25,200	Not Paid
174.	PO019338	Rooms Cleaning and House keeping 1st jan-8th may 2023 at HQ	Doorstop Services	Kenya	Doorstop Services	25/05/2023	27,100	Not Paid
175.	PO019339	Air Ticket BOD from MSA to NRB 5th Nov 2022	Destiny World Travels	Kenya	Destiny World Travels	25/05/2023	56,720	Not Paid

176.	PO019340	Air Ticket Mgt from MSA to NRB 5th Nov 2022	Destiny World Travels	Kenya	Destiny World Travels	25/05/2023	26,040	Not Paid
177.	PO019341	Supply of Cafeteria Meat Products	shavlon general supplies	Kenya	shavlon general supplies	25/05/2023	304,220	Not Paid
178.	PO019342	Supply of Medicine	Lifemed Pharmacy Karen Square	Kenya	Lifemed Pharmacy Karen Square	25/05/2023	42,280	Not Paid
179.	PO019343	Drycleaning Services - April 2023	Pewin drycleaners & Launderes Ltd	Kenya	Pewin drycleaners & Launderes Ltd	25/05/2023	52,740	Not Paid
180.	PO019344	2023 Potato Conference Exhibition Package	National Potato Council of Kenya (NCPK)	Kenya	National Potato Council of Kenya (NCPK)	25/05/2023	20,000	Not Paid
181.	PO019345	Training on Supervisory Skills Development Course F.Chelimo	Kenya School of government	Kenya	Kenya School of government	29/05/2023	48,720	Not Paid
182.	PO019346	Replacement of lovato LVM20 low level relay 240V borehole pu	Davis & Shirtliff Limited	Kenya	Davis & Shirtliff Limited	29/05/2023	21,269	Not Paid
183.	PO019349	Supply of conformity certificates	Print Options Ltd	Kenya	Print Options Ltd	29/05/2023	450,000	Not Paid
184.	PO019350	Supply of LPO Forms - Procurement	Hayez Solutions Ltd		Hayez Solutions Ltd	29/05/2023	30,000	
185.	PO019351	Design & Production of Broad base roll up banners-IDPH	Evekayo Co. Ltd		Evekayo Co. Ltd	29/05/2023	50,000	
186.	PO019352	Design&Production of A5 Fliers,full color on artcard 115gsm	Cedwahn Agencies		Cedwahn Agencies	29/05/2023	19,500	
187.	PO019353	Air Ticket Irene Wambui NBO-MBA-NBO 24-26th May 23	Kaylan Tours and Travel		Kaylan Tours and Travel	29/05/2023	47,300	
188.	PO019354	Design & Production of Broad base roll up banners- NCPK	Evekayo Co. Ltd		Evekayo Co. Ltd	29/05/2023	25,000	

189.	PO019356	Conference Facility for Tender Evaluation-Logo design	Astorian Grand Hotel		Astorian Grand Hotel	29/05/2023	2,800	
190.	PO019357	Conference Facility for Strategic Plan Drafting BOD & Mgt	Kenya Agricultural & Livestock Research Organization (KALRO)		Kenya Agricultural & Livestock Research Organization (KALRO)	29/05/2023	340,500	
191.	PO019361	Air Ticket E.Mucheru NBO-MBA-NBO 10Mar 2023	Kaylan Tours and Travel		Kaylan Tours and Travel	30/05/2023	38,870	
192.	PO019362	Travel Insurance Prof Mutui to Ghana 29/5/23-04/6/23	Touchworld Safaris		Touchworld Safaris	30/05/2023	11,600	
193.	PO019363	Supplementary LPO 19297 for exhibition in Africa Avocado Con	Avocado Society of Kenya		Avocado Society of Kenya	31/05/2023	3,450	
194.	PO019364	Change fee for Ivy Mburu to Mombasa 16th April 2023	Elka Air Travel Tours Ltd		Elka Air Travel Tours Ltd	31/05/2023	1,480	
195.	PO019365	Supplementary LPO 19091 for KBW 699V	Associated Motors Ltd		Associated Motors Ltd	31/05/2023	29,612	
196.	Contract	Security	Brinks Security Services Ltd		Brinks Security Services Ltd		291,788	
197.	Contract	Security	Catch security		Catch security		1,230,000	
198.	Contract	Cleaning	Doorstop Services		Doorstop Services		633,592	
199.	PO019366	Supply of clean water trucks	AQUAHOPE ENTERPRISES		AQUAHOPE ENTERPRISES	05/06/2023	40,000	
200.	PO019367	Training on speech and minute writing M.Kabole-MSA	Kenya School of government		Kenya School of government	05/06/2023	24,360	
201.	PO019368	Monthly Cylinder Rental for May 2023	BOC Kenya Limited		BOC Kenya Limited	05/06/2023	15,312	

202.	PO019369	Conference Facility for Information Classification 8pax,4dys	Kenya Agricultural &Livestock Research Organization (KALRO)		Kenya Agricultural &Livestock Research Organization (KALRO)	06/06/2023	96,240	
203.	PO019370	Drycleaning Services in May 2023	Pewin drycleaners & Launderes Ltd		Pewin drycleaners & Launderes Ltd	06/06/2023	68,895	
204.	PO019371	Supply of Clean water trucks	AQUAHOPE ENTERPRISES		AQUAHOPE ENTERPRISES	06/06/2023	40,000	
205.	PO019373	Repair of Booster Pump Panel for Water Treatment-PQS	Wesco Oil Kenya Limited		Wesco Oil Kenya Limited	06/06/2023	96,806	
206.	PO019374	Training on ERM Master Classs 26-30th June - L. Suva	Pine Bridge Training & Consulting		Pine Bridge Training & Consulting	06/06/2023	116,000	
207.	PO019375	Conference facility for Budget Devt of diagnostic protocolsl	Kenya Agricultural &Livestock Research Organization (KALRO)		Kenya Agricultural &Livestock Research Organization (KALRO)	06/06/2023	48,400	
208.	PO019376	MV Repair KDA 673P	Isuzu East Africa Ltd		Isuzu East Africa Ltd	06/06/2023	65,697	
209.	PO019377	MV Service and Repair KDA 607P	CFAO Motors Kenya Ltd		CFAO Motors Kenya Ltd	07/06/2023	14,300	
210.	PO019379	Supply of General Stationery	Twenty Two End Solutions		Twenty Two End Solutions	07/06/2023	250,000	
211.	PO019380	Supply of General Stationery	Technosource Trading Company		Technosource Trading Company	07/06/2023	272,500	
212.	PO019387	MV Repair KCP 961K- JKIA	Simba Colt Motors Limited		Simba Colt Motors Limited	08/06/2023	76,537	
213.	PO019388	Supply of Cafeteria Dry Goods	NAIVAS LIMITED		NAIVAS LIMITED	09/06/2023	404,608	
214.	PO019389	MV Repair KDA 603P - Kitale	Isuzu East Africa Ltd		Isuzu East Africa Ltd	09/06/2023	63,764	
215.	PO019390	Training on Global Gap QMS V6 for ACL Officers	Machakos University		Machakos University	13/06/2023	45,000	

216.	PO019391	Supply of Milk and Newspapers for May 2023	Motbi Limited		Motbi Limited	13/06/2023	227,540	
217.	PO019392	Air Ticket E.Mucheru to Mombasa 12th May 2023	Tripstart Ventures Ltd		Tripstart Ventures Ltd	13/06/2023	30,500	
218.	PO019393	Pest Control and Fumigation at HQ Canteen	Doorstop Services		Doorstop Services	13/06/2023	32,480	
219.	PO019394	Supply of Clean water Trucks	AQUAHOPE ENTERPRISES		AQUAHOPE ENTERPRISES	13/06/2023	40,000	
220.	PO019395	MV Repair and Service KDG 433C	Isuzu East Africa Ltd		Isuzu East Africa Ltd	13/06/2023	64,090	
221.	PO019401	Supply of Cafeteria Meat Products	shavlon general supplies		shavlon general supplies	15/06/2023	147,750	
222.	PO019405	Air Ticket Benson Utali to Mombasa 11-13th June 2023	Longrock Tours & Travel Ltd		Longrock Tours & Travel Ltd	15/06/2023	27,775	
223.	PO019407	Change of reservation T.Kosiom NBO-MBA-NBO 10th may 2023	Primate Tours Ltd		Primate Tours Ltd	15/06/2023	8,135	
224.	PO019408	Supply of eggs	Trukfit Ventures Limited		Trukfit Ventures Limited	15/06/2023	38,000	
225.	PO019403	Kitchen Meat Supplies	Rostepho Green Groceries		Rostepho Green Groceries	15/06/2023	228,896	
226.	PO019404	Kitchen supplies	Kippo Kenya Ltd		Kippo Kenya Ltd	15/06/2023	96,000	
227.	PO019409	MV Battery-KCP 443K	AutoXpress Ltd		AutoXpress Ltd	19/06/2023	11,100	
228.	PO019410	Conference facilities-Risk profile	Machakos University		Machakos University	21/06/2023	60,000	
229.	PO019411	Air ticket -E.Mucheru	Fast Movers Tours & Travel		Fast Movers Tours & Travel	23/06/2023	17,500	
230.	PO019412	Airticket-Winnie Ogutu	African Touch Safaris Limited		African Touch Safaris Limited	23/06/2023	16,200	

231.	PO019413	Conference facility	Bandari Maritime Academy		Bandari Maritime Academy	26/06/2023	100,000	
232.	PO019414	MV Service&Repair KDA 674P	Isuzu East Africa Ltd		Isuzu East Africa Ltd	26/06/2023	50,820	
233.	PO019416	Supply of clean water trucks	AQUAHOPE ENTERPRISES		AQUAHOPE ENTERPRISES	29/06/2023	20,000	
234.	PO019417	Supply of clean water trucks	AQUAHOPE ENTERPRISES		AQUAHOPE ENTERPRISES	29/06/2023	40,000	
235.	PO019419	Branded Items-COPE	Visam Media		Visam Media	29/06/2023	147,180	
236.	PO019420	MV Service &Repairs-KBJ 071U &KBW 727V	Smart Application Automotive Garage		Smart Application Automotive Garage	29/06/2023	237,200	
237.	PO019421	MV Service &Repairs KCP 615K &kbe 861P	Evolution Automobile		Evolution Automobile	29/06/2023	81,200	
238.	PO019423	MV repairs-KBR 558U	Ryce Motors		Ryce Motors	29/06/2023	243,310	
239.	PO019424	MV repairs KCD 158G	Namo Italiano Kenya Ltd		Namo Italiano Kenya Ltd	29/06/2023	293,828	
240.	PO019425	MV Service &Repairs -KBG 013C	Havillah Auto Garage and Spare Parts Limited		Havillah Auto Garage and Spare Parts Limited	29/06/2023	196,362	
241.	PO019426	Air Ticket -T.Nikuze	Densey Tours And Travel Limited		Densey Tours And Travel Limited	29/06/2023	159,125	
242.	PO019427	Air Ticket-Prof.Mutui-Turkey	Touchworld Safaris		Touchworld Safaris	29/06/2023	492,950	
243.	PO019428	Repair of cafeteria chairs	Lethan Supplies Ltd		Lethan Supplies Ltd	29/06/2023	238,000	
244.	PO019429	Conference Facility for Board members Retreat in Nakuru	Sarova Woodlands Hotel and Spa - Nakuru		Sarova Woodlands Hotel and Spa - Nakuru	30/06/2023	787,500	
245.	PO019430	Repair of chairs	Deltex General Suppliers Limited		Deltex General Suppliers Limited	30/06/2023	187,500	
246.	Contract	Security	Brinks Security Services Ltd		Brinks Security Services Ltd		291,788	
247.	Contract	Security	Catch security		Catch security		1,230,000	

248.	Contract	Cleaning	Doorstop Services		Doorstop Services		633,592	
249.	Contract	Insurance: MV and assets	Kenya Orient and First Assurance		Kenya Orient and First Assurance		2,022,622	
250.	Contract	Medical	APA		APA		25,910,999	
251.	Contract	Staff life and GPA	UAP		UAP		7,577,208	
252.	Contract	Postage, courier	Posta/G4S		Posta/G4S		98,710	
253.	Contract	Refined fuels and lubricants	NOCK/Shell		NOCK/Shell		12,167,163	
254.	Contract	Hire of transport and machinery	Various		Various		27,187	
255.	Contract	Internet WAN and data back-up	Safaricom Ltd		Safaricom Ltd		2,502,181	
256.	Various	Repair & Maintenance of stations	Various		Various		1,423,669	
Total Amount Procured in Quarter (Kshs) 120,541,208 (April-June)								
Total Amount of locally manufactured goods procured in Quarter((Kshs) 76,370,934								
Quarter's Percentage of the Total Procurement Budget 21.5%								
Cumulative Percentage of the Total Procurement Budget (%)Q1+Q2+Q3 +Q4= 67.8%								
Quarter percentage of locally manufactured goods procured (%) 63.4%								
Quarter Percentage of imported goods procured (%) 36.6%								
Percentage Compliance level (%) 158.5%								

1. Interpretation of Local Content –Procurement of Local Goods

Procurement from local suppliers refers to the purchase of locally manufactured goods and locally produced services. "Local goods" means materials or equipment mined, produced or manufactured in Kenya. Local content means maximizing the level of usage of local goods and services, people, businesses and financing.

A product shall be considered to be manufactured, processed or assembled if it differs substantially in its basic characteristic, purpose or utility or in the case of a manufactured product, if the cost of local materials, labour and services used in the manufacture of such goods constitutes at least fifty percent (50%) of the cost of the finished product. Products shall be considered as meeting the local content threshold if produced or manufactured in Kenya and the other EAC Partner States as provided in the EAC Rules of Origin; where the products are:-

- i) Wholly produced in the Country (Kenya); or
- ii) Produced in Kenya and incorporating materials which have not been wholly obtained in Kenya and other EAC Partner States, provided that such materials have undergone sufficient working or processing as provided for in part 2 below:-

2. Products wholly produced in the Country

These are products that do not contain any non-originating or foreign materials imported from outside EAC. For example the following products shall be regarded as wholly produced in Kenya:

- i) Mineral products extracted from the ground or sea-bed of Kenya;
- ii) Vegetable products including plant and plant products harvested, gathered or picked within Kenya;
- iii) Live animals born and raised within Kenya;
- iv) Products obtained from live animals within Kenya;
- v) Products from slaughtered animals born and raised within Kenya;
- vi) Products obtained by hunting or fishing conducted within Kenya;
- vii) Products of aquaculture, including mariculture, obtained within Kenya where the fish is born and raised;
- viii) Products of sea fishing and other products taken from the exclusive economic zone of the Partner State;
- ix) Products of sea fishing and other products taken from the waters in the high seas by a vessel of any of the EAC Partner States;
- x) Products extracted from marine soil or subsoil outside the territorial waters of any of the EAC Partner State provided that the Partner State has the sole right to work on that soil or subsoil;
- xi) Used articles fit only for the recovery of materials, provided that such articles have been collected from users within the EAC Partner State;
- xii) Scrap and waste resulting from manufacturing operations within the EAC Partner States.

3. Products Incorporating Materials not wholly obtained in Kenya

These are goods produced and are containing both local& imported materials or from unknown origin-taking the earliest ascertained price paid for them in the Country and EAC. The goods should be having:-

- i) *40% local content of the finished product:* A minimum of 40% local content of the finished product, including delivery costs of the materials to the factory- **Evidence: Certification by Manufacturers and marketers; Certification by the Kenya Revenue Authority (Customs Department)**
- ii) *Maximum 60% of the total cost of materials:* The content of imported materials based on Cost, Insurance & Freight (C.I.F) accepted by customs should not exceed 60% of the total cost of materials used in production - **Evidence: Certification by the Kenya Revenue Authority (Customs Department)**
- iii) *35% of the Ex-factory Cost:* On value addition, products used should be from wholly produced materials or from partially imported materials and value added threshold of at least 35% of the ex-factory cost of the finished product is required to pass the transformation test- **Evidence: Certification by Manufacturers and marketers;**
- iv) *Change in Tariff Heading (CTH) -* A product has a different HS Code from that of the materials used in its manufacture (Classified under a heading other than the heading of the imported materials) - **Evidence: Certification by the Kenya Revenue Authority (Customs Department)**
NB:
 - *Value added= the difference between the ex-factory cost of the product & the C.I.F value of the imported materials used in production.*
 - *Ex-factory cost=value of total inputs for a given product*
 - *ONLY costs related to production are considered.*

4. Processes that do not qualify Products to be Originating in the Country

The following processes by local firms or individual suppliers do not however qualify a product imported into the country as locally produced (originating):

- i) Simple packaging operations such as packing, bottling, placing in flasks, bags, cases & boxes, fixing on cards or boards;
- ii) Simple mixing of ingredients imported from outside;
- iii) Simple assembly of components& parts imported to constitute a complete product;
- iv) Simple mixing & assembly where costs of ingredients, parts components imported and used in any of the processes exceed 60% of total costs;
- v) Preservation operations during transportation & storage e.g. ventilation, spreading out, drying, freezing, placing in brine, sulphur-dioxide , or removal of damaged parts& similar operations;
- vi) Changing of packaging & breaking up or assembly of consignments;

- vii) Marking, labeling or affixing other distinguishing signs on products or packages;
- viii) Sifting, screening, sorting, classifying, matching, making up sets, washing, painting, cutting up, slaughter of animals.

5. Local Content in Services – Procurement of Local Services

Unlike tangible products, services are normally supplied through various modes, that is, *Mode 1: Cross-border supply* (e.g. faxed legal memo, software design via remote access/policy brief via email); *Mode 2: Consumption abroad* (e.g. tourism, medical treatment, education abroad); *Mode 3: Commercial presence* (e.g. branch of foreign bank, subsidiary of telecoms provider); and *Mode 4: Movement of natural persons* (e.g. visiting consultants, fashion models, engineers, etc)

Since the supply of services is closely associated with the mode of transfer, person, firm or entity supplying the services, the 'Local person, firm or entity' means a person, firm or entity performing works, services or supplying the goods and materials to an operator, whether as a subcontractor or otherwise, whose business enterprise is incorporated under the Laws of Kenya and whose principal place of business is in Kenya and which is effectively owned and controlled by a Kenyan national. Therefore and as ***evidence/proof of a local service supplier, the service provider will have to provide certificate of incorporation under the laws of Kenya.***

6. Proof/Evidence of Locally Made Goods and Services

To hold companies/firms accountable, some of the key instruments which may be used to monitor or as evidence of having manufactured and supplied locally produced goods and services include:

- Product/Service description;
- Company pamphlets;
- Brand names and trademarks;
- Manufacturers and marketers should use and provide the purchaser with analysis of the cost of goods sold or inventory costs of finished goods;
- Certification by the Kenya Revenue Authority (Customs Department) may authenticate that the products are locally made or are imported; and
- Certification by the Standards Body e.g. Kenya Bureau of Standards (KEBS).

NB: Once discussed and agreed upon, the Reporting Template of Reservation of a Minimum of 40% of Procurement Budget for locally Produced goods and services will incorporate some of the proposed evidences accordingly.